

## West Northamptonshire Council

### People Overview and Scrutiny Committee Work Programme

	Topic identified and scheduled
	Topic identified but not yet scheduled
	Topic completed

Topic	Proposed purpose	Date of Committee meeting	Cabinet Member / Executive Director / other senior leader	Task and Finish Panel	Comments
Integrated Care across Northamptonshire (iCAN)	The Committee to scrutinise progress made with the development of iCAN and the position on key risk factors.	21 September 2021 – A task and finish panel has been set up and will conclude its review in 2022/23	Executive Director People Services	Yes	The task and finish panel will meet 6 times from January 2022 to April 2023, aligned to iCAN contract gateway review points, to scrutinise delivery of iCAN programme outcomes.
Task and finish scrutiny review: child and adolescent mental health and the risk of self-harm	To approve the final report of the scrutiny review.	21 February 2023	NA	Yes	The timing of this item has had to be changed from 8 December 2022 to reflect the need to reschedule the final task and finish panel meeting in November / December 2022.
Task and finish scrutiny review: Special educational needs and disability (SEND) support	To approve the scope for a scrutiny review on this topic, as agreed by the Committee at its meeting on 21 November 2022.	21 February 2023	NA	Yes	

Topic	Proposed purpose	Date of Committee meeting	Cabinet Member / Executive Director / other senior leader	Task and Finish Panel	Comments
Debt and Money Advice Transformation Project	The Committee to provide scrutiny input into the development and delivery of the transformation project.	21 February 2023	Director of Communities and Opportunities	No	The Committee agreed at its meeting on 21 June 2022 to add the Transformation Project to the work programme to allow further scrutiny in future.
Housing Allocation Policy	The Committee to consider the development of a Housing Allocation policy for West Northamptonshire.	To be confirmed – potentially 24 April 2023	Assistant Director Housing and Communities	No	This item was originally scheduled for the end of 2022 but corporate work is now due to produce proposals in mid-2023.
School performance	The Committee to invite the Regional Director to discuss school performance in relation to academy schools in West Northamptonshire.	To be confirmed	Executive Director People Services Assistant Director Education Cabinet Member for Children, Families and Education	No	The Committee sought to schedule this topic in the first half of 2022 but the then Regional Director was not able to attend on scheduled meeting dates. This matter was pursued again from September 2022. It appeared at the end of 2022 that the Regional Director would be able to attend the meeting on 21 February 2023 but their attendance ultimately could not be secured.
West Northamptonshire Council homecare framework	The Committee to consider an update on progress with the proposed new framework.	To be confirmed	Executive Director People Services	No	The Committee agreed at its meeting on 8 December 2022 to request that a progress update be brought to an appropriate future meeting.

Topic	Proposed purpose	Date of Committee meeting	Cabinet Member / Executive Director / other senior leader	Task and Finish Panel	Comments
Integrated Care Northamptonshire Strategy 2022-32 outcomes framework	The Committee to consider the outcomes framework intended to measure progress with the delivery of key outcomes in the ICN Strategy.	To be confirmed	Executive Director People Services	No	The Committee agreed at its meeting on 8 December 2022 to scrutinise the developing outcomes framework for the ICN Strategy.
Healthwatch West Northamptonshire work	The Committee to invite Healthwatch West Northamptonshire to give an overview of issues identified through its work.	To be confirmed	Healthwatch West Northamptonshire representatives	No	Healthwatch Northamptonshire (HWN) has previously suggested that an item on this topic could be best scheduled following publication of HWN's Annual Report in the summer. The Committee may wish to schedule an item early in 2023/24 on HWN's Annual Report for 2022/23.
Communities and Opportunities Directorate key contracts and delivery plans	The Committee to consider the Directorate's key contracts and associated delivery plans	To be confirmed	Director of Communities and Opportunities	No	
West Northamptonshire Anti-Poverty Strategy	The Committee to scrutinise the outcomes delivered by the Anti-Poverty Strategy in the first year after it is adopted.	To be confirmed – subject to the timing of the Anti-Poverty Strategy Annual Report.	Executive Director People Services Cabinet Member for Adult Care, Wellbeing and Health Integration	No	The Committee will seek to scrutinise the substance of the Annual Report two months before it is presented to Full Council.

Topic	Proposed purpose	Date of Committee meeting	Cabinet Member / Executive Director / other senior leader	Task and Finish Panel	Comments
Provision of free broadband to young people leaving local authority care.	The Committee to provide scrutiny input into the potential development of proposals by West Northamptonshire Council.	To be confirmed	Cabinet Member for Children, Families and Education	To be confirmed	The Full Council meeting on 23 September 2021 referred a motion on this topic to the Committee, to consider the issues involved.
Rough sleeping	The Committee to provide scrutiny input on responses to rough sleeping in West Northamptonshire.	To be confirmed	Director of Communities and Opportunities Cabinet Member for Housing, Culture and Leisure	To be confirmed	The Committee has identified the following potential focus areas for scrutiny: <ul style="list-style-type: none"> <li>the potential to continue to apply the principles of the 'everyone in' approach used during the COVID-19 pandemic</li> <li>severe weather shelter provision.</li> </ul>
Support for people living with dementia	The Committee to scrutinise how well people living with dementia are supported in West Northamptonshire.	To be confirmed	Executive Director People Services Cabinet Member for Adult Care, Wellbeing and Health Integration	To be confirmed	The Committee has identified that work on this topic might take as a starting point the response to the Northampton Borough Council scrutiny review on dementia-friendly communities.
Sports and Leisure needs assessment	The Committee to consider the needs assessment for sports and leisure provision in West Northamptonshire.	To be confirmed	Director of Communities and Opportunities	The Committee has previously identified wider issues relating to sports and leisure provision as a potential topic for an in-depth scrutiny review.	This item was originally scheduled for late-2022 but the time required for the corporate work has since changed and late-2023 is now more likely.

Topic	Proposed purpose	Date of Committee meeting	Cabinet Member / Executive Director / other senior leader	Task and Finish Panel	Comments
Sports and leisure provision	Scrutiny of how West Northamptonshire Council works together with other service providers and community groups to provide the best overall offer to residents from all parts of the community.	To be confirmed – early 2022/23 originally suggested	Director of Communities and Opportunities	The Committee to consider setting up a task and finish panel to carry out an in-depth scrutiny review.	The Committee considers that this work could be an example of scrutiny on the wider theme of the community impact of Council services: looking at how the Council identifies needs, other support available in the community that helps to meet those needs, and therefore how the Council can focus resources to have the most impact.
Provision of housing support for refugees	The Committee to consider an update on the provision of housing support for people coming into West Northamptonshire as refugees.	To be confirmed	Assistant Director Housing and Communities	No	The Committee agreed at its meeting on 25 October 2022 that it should seek to maintain oversight of this issue.
Integrated Care System / Integrated Care across Northamptonshire (iCAN)	The Committee to receive an overview of the aims of the Northamptonshire ICS and iCAN, and plans for implementation.	20 July 2021	Executive Director Adults, Communities and Wellbeing	No	The Northamptonshire Integrated Care System is likely to be a continuing area for scrutiny in future.
Residential and nursing care for older people	The Committee to receive an overview of current provision and planning towards meeting future needs.	20 July 2021	Executive Director Adults, Communities and Wellbeing	No	

Topic	Proposed purpose	Date of Committee meeting	Cabinet Member / Executive Director / other senior leader	Task and Finish Panel	Comments
West Northamptonshire Anti-Poverty Strategy	The Committee to receive an update on progress with the development of the Strategy.	21 September 2021	Executive Director Adults, Communities and Wellbeing Cabinet Member for Adult Care, Wellbeing and Health Integration	No	
Northamptonshire children's services performance	The Committee to receive an update on the Ofsted monitoring visit in July 2021 that will focus on children with child protection plans and with children in need plans.	21 September 2021	Director of Children's Services Chief Executive, Children's Trust	No	
Residential and nursing care for older people	The Committee to scrutinise trends relating to performance and capacity of current care homes.	16 November 2021	Executive Director Adults, Communities and Wellbeing Cabinet Member for Adult Care, Wellbeing and Health Integration	No	
Adult Social Care transformation	The Committee to scrutinise outcomes from the implementation of the Adult Social Care Target Operating Model (TOM)	16 November 2021	Executive Director Adults, Communities and Wellbeing Cabinet Member for Adult Care, Wellbeing and Health Integration	No	

Topic	Proposed purpose	Date of Committee meeting	Cabinet Member / Executive Director / other senior leader	Task and Finish Panel	Comments
Northamptonshire children's services performance	<p>The Committee to receive an update covering the following matters:</p> <ul style="list-style-type: none"> <li>• Additional measures to further improve recruitment and retention of social workers</li> <li>• Achieving consistently good quality practice for all children, supported by full implementation of the practice model</li> </ul> <p>Outcomes of the Ofsted monitoring visit due to take place in November 2021.</p>	25 January 2022	<p>Director of Children's Services  Cabinet Member for Children, Families and Education  Chief Executive, Children's Trust</p>	No	
School improvement	The Committee to receive an overview of activity by West Northamptonshire Council to support school improvement.	25 January 2022	<p>Director of Children's Services  Cabinet Member for Children, Families and Education</p>	No	
Special educational needs and disability (SEND) support and alternative provision	The Committee to receive an overview of SEND support and alternative provision (education outside school arranged by the local authority or schools) in West Northamptonshire.	25 January 2022	<p>Director of Children's Services  Cabinet Member for Children, Families and Education</p>	No	
Healthwatch function	The Committee to receive a briefing paper giving an overview of the Healthwatch function in Northamptonshire.	25 January 2022	NA	No	

Topic	Proposed purpose	Date of Committee meeting	Cabinet Member / Executive Director / other senior leader	Task and Finish Panel	Comments
West Northamptonshire Anti-Poverty Strategy	The Committee to receive an update on progress with the adoption and implementation of the Strategy.	1 March 2022	Executive Director Adults, Communities and Wellbeing Cabinet Member for Adult Care, Wellbeing and Health Integration	No	
West Northamptonshire Council Housing Strategy	The Committee to provide scrutiny input in the developing Housing Strategy.	1 March 2022 – The Committee to hold a separate workshop-style session following its formal meeting.	Assistant Director Housing and Communities	No	
Northamptonshire children's services performance	The Committee to receive an update on performance against key targets and the continuing development of children's services.	21 June 2022	Chief Executive, Children's Trust	No	The Committee has also identified the way in which children's services contributes with other services to dealing with cross-cutting issues as a potential future topic for scrutiny.
Overview and Scrutiny Annual Report 2021/22	The Committee to consider the Annual Report on its activity in 2021/22, for submission to Full Council.	21 June 2022	NA	No	

Topic	Proposed purpose	Date of Committee meeting	Cabinet Member / Executive Director / other senior leader	Task and Finish Panel	Comments
West Northamptonshire Council Housing Strategy – outcomes from public consultation	The Committee to consider the outcomes of public consultation on the proposed Strategy.	9 August 2022	Executive Director Adults, Communities and Wellbeing Cabinet Member for Housing, Culture and Leisure	A workshop style remote meeting will be used.	The Co-ordinating Overview and Scrutiny Group considered potential cross-cutting scrutiny topics on 22 March 2022. It agreed that scrutiny of the Housing Strategy should be open to members of all three Overview and Scrutiny committees.
West Northamptonshire Council Housing Strategy – draft Strategy	The Committee to carry out pre-decision scrutiny of the full draft Strategy.	9 August 2022	Executive Director Adults, Communities and Wellbeing Cabinet Member for Housing, Culture and Leisure	A workshop style remote meeting will be used.	The Co-ordinating Overview and Scrutiny Group considered potential cross-cutting scrutiny topics on 22 March 2022. It agreed that scrutiny of the Housing Strategy should be open to members of all three Overview and Scrutiny committees.
Adult Social Care social worker recruitment and retention	The Committee to scrutinise the latest position, focussing on posts supporting the delivery of statutory social care services.	25 October 2022	Assistant Director Safeguarding and Wellbeing Assistant Director Commissioning and Performance	No	
Housing Solutions Transformation Plan	The Committee to consider an overview of the transformation plan for the Housing Solutions function	25 October 2022	Assistant Director Housing and Communities	No	

<b>Topic</b>	<b>Proposed purpose</b>	<b>Date of Committee meeting</b>	<b>Cabinet Member / Executive Director / other senior leader</b>	<b>Task and Finish Panel</b>	<b>Comments</b>
Special educational needs and disability (SEND) support	The Committee to consider an update on the development of SEND support, to include performance against the timescale for completing Education, Health and Care Plan assessments.	21 November 2022	Executive Director People Services Assistant Director Education Cabinet Member for Children, Families and Education	Yes	
Development of Integrated Care Northamptonshire	The Committee to consider an update on the development of the Integrated Care System in Northamptonshire.	8 December 2022	Executive Director People Services Cabinet Member for Adult Care, Wellbeing and Health Integration	No	

**People Overview and Scrutiny Committee meeting dates in 2022/23**

21 June 2022	8 December 2022
15 September 2022 [NOT HELD]	21 February 2023
25 October 2022	24 April 2023
21 November 2022	

**People Overview and Scrutiny Committee proposed meeting dates in 2023/24 – subject to confirmation by Full Council**

20 June 2023	17 January 2024
14 September 2023	11 March 2024
15 November 2023	15 May 2024